UNIVERSITY OF WISCONSIN-MADISON
APPLICATION FOR ALCOHOL BEVERAGE SALES PERMIT

Date of event: ______________________ Date of application: __________________

Time alcohol beverage sales will begin: ___________________ and end: ___________________

Location at which alcohol may be sold: ______________________________________________________

Sponsor (department or registered student organization): ________________________________________

Vendor*: ______________________________________________________________________________

Function name/description: ________________________________________________________________

Number of persons expected to attend: ___________________ Number under age 21: ________________

Alcohol beverage(s) to be sold: _____________________________________________________________

Responsible University Employee**: __________________________________________________________

If this Permit is granted, I agree to ensure that (1) a duly-designated, responsible representative is present at all times during which alcohol beverages are sold or consumed at this event; (2) non-alcohol beverages are available; (3) any conditions attached to this permit are observed; (4) underage or intoxicated persons are not allowed to consume alcohol beverages and (5) a copy of the approved application is available at this event.

Signature of Responsible Employee**

*The Vendor must be a unit of the university or a concession operator under a long-term concession agreement with the university.

**“Responsible University Employee” means a person with a faculty, academic or classified staff appointment, or a project or teaching assistant; the term does not include student hourly employees or LTEs, except those employed and supervised by the Wisconsin Union or University Housing.

PERMIT APPROVAL

Pursuant to sec. UWS 18.06(13), Wis. Adm. Code, and UW-Madison Specific Alcohol Beverage Regulation C, alcohol beverages are hereby permitted to be sold subject to the conditions stated above and, if this box □ is checked, the conditions which are attached.

Date________________________ Chancellor (or designee)_______________________________________

Applicant receives original of signed permit; official retains a copy.